

Government of the People's Republic of Bangladesh  
Finance Division, Ministry of Finance  
Macroeconomic Wing  
**Monitoring Section-1**  
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No-07.00.0000.097.00.013.16-29

Date: 12 April 2017

**To: Chief Accounts Officer**  
**Finance Division, Ministry of Finance**  
**CGA Bhaban, Segunbagicha, Dhaka**

**Subject: Foreign visit for attending Training of Trainers program in Singapore**

The undersigned is directed to convey the Government's approval to the following twenty persons to participate in "Training of Trainers (ToT) Program for Bangladeshi TVET Trainers" at Nanyang Polytechnic International in Singapore from 07-20 May 2017 or nearer possible date (excluding transit period) under the terms and conditions described in Para 02:

Sl.	Participants' Names and Designation
1.	Ms. Hazera Khatun, Senior Instructor, B-G TTC, Dhaka, BMET
2.	Ms. Ambia Khatun, Senior Instructor, B-K TTC, Dhaka, BMET
3.	Mr. Gazi Eqfat Mahmud, Senior Instructor, B-K TTC, Chittagong, BMET
4.	Ms. Shohifa Hosna, Chief Instructor, SFMM TTC, Dhaka, BMET
5.	Mr. Md. Mozaffor Hossain, Chief Instructor, TTC Sylhet, BMET
6.	Mr. Mohammad Sulaiman, Chief Instructor, TTC Tangail, BMET
7.	Mr. Md. Abdullah Al Mamun, Senior Instructor, TTC Dinajpur, BMET
8.	Mr. Mohammed Awlad Ali, Senior Instructor, TTC Faridpur, BMET
9.	Mr. Shyamal Chandra Roy, Junior Instructor, TSC Narsingdi, DTE
10.	Mrs. Ayesha Chowdhury, Chief Instructor, TSC Barisal, DTE
11.	Mr. Mohammad Maksodor Rahaman, Instructor, TSC Manikganj, DTE
12.	Mr. Md. Hedaetul Islam, Junior Instructor, TSC Panchagarh, DTE
13.	Mr. Md. Rabiul Islam, Junior Instructor, TSC Jhalakathi, DTE
14.	Mr. Md. Mizanur Rahman Khan, Junior Instructor, TSC Rangpur, DTE
15.	Mr. Arabinda Kumar Bordhan, Principal, TSC Rangpur, DTE
16.	Mr. Mohammed Rehanuddin, Vice Principal, Feni Computer Institute, DTE
17.	Ms. Mahmuda Akter, Junior Instructor, TSC Narsingdi, DTE
18.	Mr. Mohammad Mojibar Rahman, Junior Instructor, TSC Manikganj, DTE
19.	Mr. Md. Mainul Islam, Junior Instructor, TSC Rangpur, DTE
20.	Mr. Khondoker Ali Asgor Pavel, Lead Trainer, BITM, BASIS

02. Terms and Conditions:

- (a) While on visit they will be treated as on duty;
- (b) They will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency;

- (c) Each participant will have to execute a bond as prescribed by SEIP project and submit it to SEIP office before departure;
- (d) All expenses relating to the training and travel will be borne by Skills for Employment Investment Program (SEIP) project;
- (e) The participants will not be allowed to stay abroad beyond the specified time;
- (f) The participants will leave Dhaka on 06 May 2017 or nearer date and return to Dhaka on 20 May 2017 or nearer date.

03. This order is issued with the approval of the appropriate authority.

  
Fowzia Rahman  
Senior Assistant Secretary  
Phone: 9576007  
fowziar@finance.gov.bd

No-07.00.0000.097.00.013.16-29/1(30)

Date: 12 April 2017

**Distribution (not according to seniority):**

1. Secretary, Ministry of Foreign Affairs, Dhaka (with a request to issue note verbal).
2. H.E. the High Commissioner, High Commission of Bangladesh in Singapore.
3. Consul, Consulate of the Republic of Singapore in Dhaka, Bangladesh.
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5. Director General, Directorate of Technical Education (DTE), Dhaka.
6. Director General, Immigration and Passports, Agargaon, Dhaka.
7. Executive Project Director (Additional Secretary), SEIP project, Finance Division, Dhaka.
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. President, Bangladesh Association of Software and Information Services (BASIS), Dhaka.
10. PS to Senior Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
11. Mr./Ms. ....

  
Fowzia Rahman  
Senior Assistant Secretary  
12.04.17